

# MILLBURY COUNCIL

April 13, 2020

The Council of the Village of Millbury met in regular session on the above date by video conference with Michael Timmons, Mayor, presiding.

Council Members present: Clapsaddle, Cowell, Densic, Harpel, Schwamberger and Traver. Bob Desmond, Village Engineer, Jeff Mraovich, zoning and Boots Schwamberger, Street Commissioner also participated in the conference.

For the first order of business, Mayor Timmons swore in Gretchen Densic as Clerk-Treasurer.

**Motion** by Harpel to approve the March 9, 2020 meeting minutes. Seconded by Clapsaddle. Roll Call: all yea! Motion carried.

**Motion** by Densic to approve the March 26, 2020 special meeting minutes. Seconded by Cowell. Roll Call: all yea! Motion carried.

**Police report: sent by Lake Township Police**

There were 4 citations for speed in the Village.

**Fire Department:** per Dennis Traver

There were 9 rescue runs in the month of March for the Village.

**Public Input:**

No public input at this meeting.

**Street Commissioner:** per Bruce Schwamberger, Street Commissioner

Street Commissioner Schwamberger currently has 4 workers working. There are working guidelines posted on the door and the workers have staggered start times. There are also guidelines on the door as to residents coming into the building. Right now they are picking up brush on Wednesdays and mowing.

Councilmen Harpel asked about the possibility of rotating all the workers. Street Commissioner said he would give it some thought.

Maumee Bay Turf will be given a call to start the second ball field as well as some repairs on the first ball field.

Mr. Schwamberger also met with the personnel committee. They will be recommending some changes to the employee handbook that will be discussed at the next meeting.

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**Mayor**

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**Clerk/Treasurer**

Mr. Schwamberger also gave the council advanced notice that workers Duane Blecky, Dan Brossia and himself were planning on retiring this year. If hiring could be done, they could be trained. He thought it would be necessary to hire a Street Commissioner first.

The council also discussed purchasing a new 2019-F-550 truck. The truck with trade-in is \$82,275.40 and without trade-in is \$87,055.40. We would be trading in the GMC that is 20 years old. More information will be provided at the next meeting.

Delventhal Co. will be doing the concrete work at Veteran's Park.

**Zoning Commissioner:** sent by Jeff Mraovich

Pulled a permit for a fence on Cherry Street. Met with two home owner to go over concerns regarding a new fence. The issue was resolved once we all met and discussed it. It was just a misunderstanding. Fielded a lot of calls regarding fences and sheds. It was brought to the Zoning Commissioner's attention that a fence was installed on Woody Drive. They did not get a permit for the job. The fence does not meet the villages requirements. A letter will be sent certified to the homeowners for them to address the issue. Got a hold of the owner of the apartments on Main and Center regarding large garbage items that were not collected by the Republic Waste. Advised to cut the pieces and get into the dumpster. This issue is resolved.

**Motion** by Cowell to pay the bills, issue the warrants, review and approve the financial reports. Second by Schwamberger. Roll Call: All yea! Motion carried.

**Committee Reports:**

Councilman Densic will not be going to the Storm Water Coalition meeting on Thursday, April 16<sup>th</sup>.

A question was asked concerning the Wood County Parks District grant that was awarded to the Village. Clerk Densic said that usually the Village provides proof that that project was completed and then the District reimburses us for the job.

Mayor Timmons mentioned that Erik Wineland (after looking it over) will be sending over the contract from Bergman to complete the Cedar Lane Project. Bergman does not want the insurance company or surety involved. Bob Desmond, Poggemeyer Design, said that he thought this would be good as well. If the project still does not happen then we can get the money from the surety to do the project elsewhere.

Mr. Desmond also mentioned that they are still waiting for one easement for the Railroad St. Storm Sewer Project. Rex Huffman sent out another letter to the last owner.

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**Mayor**

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MILLBURY COUNCIL

Con't

April 13, 2020

He also stated that OWPC has suspended this program at this point. The Michelle St. project is put on hold for the time being. As far as the sidewalk goes, he thought that ODOT had not suspended their grant program. We can apply for this at time of year. There is a simple application to fill out but we will have to do a survey of how many people walk down Cherry St. to get to the park in a 24 – 48 hour period. Bob will find out more information for it but he recommends that we wait until after the virus restrictions have been lifted.

Discussing the catch basins at Veteran's Park, Mr. Schwamberger said that the water seems to draining well. Mr. Desmond will take a look at them in the coming months. There was much discussion concerning this and possibly teaming with Ottawa County to drain the water to the ditch on the Ottawa Co. side.

**Old Business:**

A new contract with Republic will start May 1<sup>st</sup> with no recycling. Also, Wood County is not accepting any more villages into their recycling program.

**New Business:**

The Mayor suggested we put signs at the park reminding people about Social Distancing.

**Resolution No. 536  
Declaration of Emergency for the Village of Millbury**

**A RESOLUTION BY THE VILLAGE OF MILLBURY, WOOD COUNTY, OHIO  
DECLARING A STATE OF EMEGENCY.**

**Motion** by Densic to declare an emergency for the Village of Millbury. Seconded by Clapsaddle. Roll Call: all yea! Motion carried.

**Resolution No. 537**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT  
CONTRACTS AWARDED IN 2020**

**Motion** by Schwamberger authorizing participation in the ODOT road salt contract. Seconded by Harpel. Roll Call: all yea! Motion carried.

Street Levy will be tabled for now. There are no objections to renewing the liquor permit of the Village Pub.

The Mayor mentioned that using Zoom to teleconference will cost the village \$16.00 per month.

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MILLBURY COUNCIL

Con't

April 13, 2020

**Other Business:**

**Correspondence:**

The following Fund Balances were reported for the period ending March 31, 2020:

General Fund	427,408.41
Street Const. Fund	145,351.59
State Highway Fund	93,066.34
Income Tax Fund	76,308.26
Permissive Fund	374.98
Street Lights	9,425.62
Police Protection	22,473.03
Capital Improvements	91,599.00
Storm Water Utility	<u>74,641.46</u>
<b>Total</b>	<b>\$ 940,648.69</b>

**Motion** by Traver to adjourn at 7:40 p.m. Second by Schwamberger. Roll Call: All yea!  
Motion carried.

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**Mayor**

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**Clerk/Treasurer**